BOARD MEETING MINUTES
(December 17, 2015)

Location
Carnegie Building
2nd Ave.
Durango, CO 81301

Board Members Present:
Werner Heiber
Peter May-Ostendorp
Kurt Schneider
Tom Holcomb
Laura Moorefield
Jack Turner
Paul Senecal
Mary Beth Miles arrives 3:07pm

Absent:
Heather Erb
Mark McKibben

Guests:
Nancy Andrews arrives 3:07pm

CALL TO ORDER – Werner calls meeting to order at 3:05pm.
➢ No introductions. No guests.

OLD BUSINESS
➢ Approval of old meeting minutes.
➢ Motion: Laura moves to approve the November meeting minutes. Jack seconds. Unanimously passes.

NEW BUSINESS
Financial status, Kurt Schneider, Treasurer
➢ Anticipated ~$40k left in operating account by EOY, not counting reserves. Currently $50k, not counting reserves.
➢ Receivables and payables have both been drawn down to $1300 and $1000, respectively.
➢ Much of the year-end cash is due to lower expenses this year due to lack of ED
➢ About $1k of cash funds earmarked for Pagosa Springs for Solarize Archuleta
➢ Still waiting for $5k in pass-through funds from BP to hit the books

Program Status, Kurt Schneider, Treasurer
➢ Solarize Archuleta
  o Currently 38 homes with releases for data, 28 have actually been processed by LPEA
  o 24 leads have been provided to contractors
  o Program scheduled to terminate January 31, but may be extended for a few reasons. Not public knowledge yet. Will likely be messaged as due to demand.
  o LPEA has large backlog of applications to engineering; unsure whether those applications will be approved for RECs at current levels
  o Jack: seems to think that applications submitted this year will still get the current RECs levels
➢ Refuel Colorado
Still no contract signed from Sparks; some of interest from private fleet managers may be waning; everything is in place except the contract

- **HomeRx**
  - Diane is taking on more hours to run HomeRx
  - Totals
    - 51 total: 46 res, 4 comm
    - 38 total: 32 res; 4 comm
  - Rebates processed for city: $4,200
  - Rebates for upgrades processed: $8,400

- **EPA Environmental Justice Grant**
  - Cynthia now has access to EPA portal for processing payments

- **CEO Home Energy Score proposal/opportunity**
  - $17.5k opportunity; showcase Home Energy Score asset score and educate realtors about the process and the value of HES
  - Gregg Dubit currently isn’t interested in HES on a philosophical basis because it doesn’t cover enough of the health and safety issues
  - Tom: I would go to DAR and inquire about this
  - Aiming for 32 homes with HES (in Durango city limits?)
  - Tom/Mary Beth: could we train up someone to do HES through this grant?
  - Jack: what about a home inspector who would be willing to add this to their suite of services?

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**Prelim Discussion of City Programs, Mary Beth Miles, Peter May-Ostendorp**

- $22k for 2016, $5k allocated for upgrade incentives (specifically due to lag time associated with upgrades)
- Ron and Sheri Dugdale will head up the negotiations on an MOU; scope of work with specific deliverables expected
- 2 key provisions
  - Develop equitable funding strategy (e.g. per capita, SWCOG, RHA); 80/20 split for SWCOG: 20% base rate, 80% population-based
  - Sustainable funding plan and sustainable business model (3-5 years out)

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**ED Hiring Process, Kurt Schneider**

- Very few responses so far, waiting for beginning of 2016
- Only 2 responses so far that we’re investigating
- EC is changing the ad to communicate that position is open until filled; raising to $50k + benefits for optics
- Advertising 10 different markets on Craigslist

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**Board Officer Elections**

- **Motion**: Mary Beth Miles moves to nominate Werner Heiber for Chair, Paul Senecal for Vice Chair, Kurt Schneider for Treasurer, and Peter May-Ostendorp for Secretary for the 2016 term. Paul seconds. Unanimously passes.

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**LPEA Funding**

- Jack: currently looking at $25k of unclaimed capital credits, compared to $100k one year ago, so unsure what funding level could be. Need to be really engaged with LPEA. Jack wants to be a part of that process to ensure that we get a good funding outcome.
- Kurt: Mike D. wants to have ongoing monthly meetings.

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**ADJOURNMENT** – MEETING ADJOURNED AT 4:10 PM.

**Next Meeting:**

Respectfully submitted by:
Peter May-Ostendorp, Secretary, 4CORE Board of Directors