



*Mission: 4CORE serves Southwest Colorado as the leading resource for the effective and efficient use of energy to promote and sustain our vibrant local communities.*

**FOUR CORNERS OFFICE for RESOURCE EFFICIENCY BOARD MEETING**

Date: Thursday, January 12, 2017, 3 to 5 pm

**BOARD MEETING NOTES**

**Location:**

La Plata Electric Association lobby conference room

**Board Members Present:**

Werner Heiber  
Mark McKibben  
Laurie Williams  
Patrick Cummins  
Laura Moorefield  
Jack Turner (left at 3:40 PM)  
Doug Large  
Dan Naiman  
Heather Erb

**4CORE Staff Present:**

Laurie Dickson

**Board Members Absent:**

Bonnie Rozean  
Mary Beth Miles

**Advisors Absent:**

Nancy Andrews

**CALL TO ORDER (Werner Heiber, Chair) 3:05 PM**

**INTRODUCTIONS:** None needed

**OLD BUSINESS**

- Review & approval of the previous meetings minutes from December, 2016 (Laura Moorefield, Secretary)
  - Add Laurie Williams to list of attendees.
  - Unanimously approved as amended.

**NEW BUSINESS**

- Financial Update (Laurie Dickson, Executive Director)

- Laurie D.—\$25K of EPA funds awarded as of today to install PV with Tesla wall at Socorro Senior Living apartments in Pagosa Springs.
  - Jack—LPEA could be a good partner. Laurie D.—just met with Dan Harms.
- Heather—question about professional services, \$2k legal help for SW COG conversation. Is this the overage? Yes.
  - Why does SW Bank owe us money? Laurie: They don't. Has confirmed with Cynthia that they paid us for that.
  - Heather motions to approve; Jack seconds; unanimously approved.
- Election of Executive Committee consisting of Chair, Vice-Chair, Treasurer and Secretary (Werner Heiber, Chair)
  - Werner—Bonnie is willing to serve as Treasurer, Laura as Secretary; need a Chair and Vice Chair.
  - Werner is willing to serve as Chair or Vice Chair; Patrick willing to serve as Vice Chair
  - Jack—because he's on LPEA board, he cannot serve on Executive Committee for 4CORE
  - Laurie—Chair is limited to two 1-year terms. Werner has served as President for 2.5 consecutive years so we would need a motion to allow that.
  - Laura—Willing to serve as Secretary again, but will be away for February and March so if anyone else is interested in being Secretary, please say so.
    - Discussion that other board members or staff could take notes in Laura's absence.
  - Laurie W. nominates Laura for Secretary, Patrick for Vice Chair, Werner for Chair, and Bonnie for Treasurer. Patrick seconds.
    - Discussion:
      - Laurie D.—wants to discuss Chair position since we will have to amend Bylaws.
      - Patrick—as a new board member he wouldn't be able to take on role of Chair. Suggests amendment to make an exception for this year.
      - Laura—would we have to amend Bylaws? Patrick doesn't think so if board agrees to make this exception.
      - Dan—should we amend the Bylaws if this has come up before? Laurie D.—would prefer to keep as is for purposes of turn-over, etc.
    - Jack—could we include a motion for interim, 6-month, chair position in this case? Heather—would prefer to keep term for a year.
    - Mark—cannot serve as ED.
    - Heather—also not able to do it now.
  - Laurie W. motions to nominate Laura for Secretary, Patrick for Vice Chair, Werner for Chair, and Bonnie for Treasurer, with the amendment that we will make an exception to current Bylaws for Werner to serve a third year as President, due to the significant turnover on board and no other existing board members being able to serve as President.
    - Dan seconds with the amendment.
    - Unanimously approved.
- Vision and mission overview of 2016 retreats and outline for completion of process (Werner Heiber and Laura Moorefield, Chair and Secretary)

- Werner—overview. Tom Mann led 2 sessions in 2016, then process stopped in part due to the unknowns related to our relationship with SWCCOG. Then, due to turn-over with board, agreed to wait to continue the process after we have new board members.
  - Jack—thought we had a good process on how we saw ourselves. Would like to carry forward and bring new board members up to speed, the sooner the better. Good foundation that we can work from.
  - Werner—Tom believes that if there is unity of vision on board then the organization will succeed.
  - Laura—Discussed the idea of a 2 hour meeting in the near future with Werner and Tom. Focus would be specifically on 2017 goals and strategic plan. Broader, long term planning and mission/vision/values discussion could continue at a later time. Immediate need seems to be identifying current goals/plans since Laurie D. has been asking for this, in part, for use in grant applications.
  - Laurie D.—Every grant asks for a strategic plan. She and staff have created this since it was absent. But this is a longer process than 2 hours. Laurie is working with the goals staff generated.
  - Jack—Tom’s process is developing mission, vision and values, not strategic planning.
    - Laura—we addressed that with Tom and he is willing to work with us on strategic planning and goals since he’s familiar with this organization now.
  - Patrick—suggests we spend first ½ hour reviewing outcomes of previous sessions to get continuity. Strategic planning process is involved plan that we can work on over time, but what would be useful would be something more direct. Practical working session about what we need right now.
  - Werner—That’s exactly what Laura and I talked about with Tom.
  - Jack—leaving 3:40 PM—expressed support for Laurie to attend Executive Committee meetings.
    - Werner—yes, have already discussed that this will occur going forward.
  - Tom is available to facilitate a 2-hour meeting between Feb. 2-4 (During Snowdown!)
  - Laura—Laurie D, will this targeted plan work for you for the near term? Yes.
  - Heather, 2/2 is good. 2/3 could also work.
  - Laurie D.—Thursday 2/2, morning. Dan—has a lot of meetings.
  - Laurie D. will coordinate specifics with Tom and board members.
- Program update, including conclusion of LPEA funding for SW Horizon Ranch (Laurie Dickson, Executive Director)
- Overview of new (beta) website! Laurie and Elsa worked on this over Christmas and New Years.
    - Will be working on this over next 3 days
    - Old website is hard to manage and costs 3x as much as this one to manage
    - Will be live on Tuesday.
    - Lots of compliments from board on new site.
  - Met with Dan Harms on ReFuel. Has draft proposal.
  - Energy Outreach Colorado. Laurie D. had meeting on rebates for CARE program. LPEA doesn’t want to provide rebates for homes that use gas. CARE would pay 4CORE to administer this program. Energy Outreach already pays LPEA to cover bills in arrears.
    - Atmos is on board to participate, and has committed specific rebate amounts for different measures.

- CARE pays part of rebate, along with LPEA and Atmos. And also would pay 4CORE to administer the program.
- CARE program is similar to LEAP, but would have slightly higher income threshold. 80% AMI.
- Gas and electric utilities cooperate on this in other parts of the state.
- Werner—would LPEA board be part of the decision on rebates?
- Laurie D.—has met only with Dan Harms at LPEA. It's a draft program. Meetings are about how we can structure rebates so that LPEA board can make a decision.
- 4CORE could get \$25 - \$30K, depending on program size. EOC would pay 4CORE for administration, outreach, etc.
- Patrick—would 4CORE lay out money? Laurie D.—yes, 4CORE would pay for upgrades and EOC will reimburse.
- Program would be for LPEA territory. Empire Electric isn't interested right now.
- Goal is to reduce bills so that more people will be able to pay bills, so that EOC won't have to pay LPEA, Empire, etc. to cover bills in arrears.
- Laurie D.—expects this would be 1-3 houses/month due to resources at Housing Resources. This program has been very successful in other areas. EcoAction rolled out in Telluride with good results.
- SW Solar Barn Raising—final billing and report to LPEA complete. Total equipment and some labor came to \$31K. Final payment of \$689 from LPEA.
- Sunshot Solar—interesting program, considering getting involved. Have to create team that could include: community members, Alpine Bank, Ft. Lewis, tribes (Ute Mountain Ute, etc.). Award, not grant. Seed money. Need to make a video as part of proposal. Goal is to serve underserved communities with solar projects, replicable model.
  - Video due in March.
  - Heather—morning rotary has project to bring solar to individual homes.
  - Dan—may have a site.
- New EPA grant--\$25K has been committed. Admin, overhead, some travel/equip.
  - Our budget is closer to \$50K.
  - Tesla—Michael Movoran committed \$3,500 to 4CORE for this project for a Tesla Wall.
  - LPEA also interested in Tesla power wall
  - 20kW system, rooftop installation
  - Doug—great location, near high school
- Home H<sub>2</sub>O—still waiting to hear from CO Conservation Board.
  - In conversations with Sandyha, ED of SW CO Garden Project, for partnership opportunities
- Sunnyside—Rebecca Kaufman volunteering time to work on back-end proposal—how much power we could have behind the meter. Solar on elementary school property. Lost BP connection with lay-offs. Still pursuing because County is very interested.
  - Rebecca used to be on 4CORE board. Was in charge of Ute alternative energy project.
- Other, additional comments

- Already discussed goals/strategic plan
  - Executive Committee meetings
    - 1 week to 10 days prior to meeting. Monday or Tuesday during week prior to board meeting.
    - Monday—mid to late afternoon on Monday works for Patrick, generally a good standing time. Would make next one on Monday, January 30. 3:30 – 5:00 PM tentative time.
    - Standing time going forward
    - Laurie will check with Bonnie.
    - Meet at 4CORE office; Laurie will attend these meetings.
- Change of bylaws regarding funding levels for automatic board seat assignments (Werner Heiber, Chair).
- Background: Our bylaws presently state that a yearly contribution of \$20,000 guarantees a board seat.
- Werner reviewed existing language on automatic board seat. County only organization to consistently meeting that. LPEA has fluctuated. City is not meeting that for 2017—no 4CORE funding; neither is the County although County is still funding 4CORE in 2017.
  - Intended for local entities.
  - Heather—thinks it’s important for local governments to be on board.
  - Mark—may just need to remove this language. Mary Beth and Mark have not been sure if they are voting members. What about having local entities be non-voting members?
    - That’s Nancy’s current role with LPEA
  - Laurie D.—Tom Mann thinks an advisory board would be better, smaller board. How do we draw the line for different contribution amounts? Advisory board could meet quarterly.
  - Board reviewed current Bylaws on board composition.
  - Werner—goes back to beginning when City, County and LPEA were founding members. In Aspen’s CORE, government officials are on board of directors.
  - Mark—his YMCA had advisory board as well as operational board—policy, day-to-day, etc. County will lose another \$800K next year. Who knows what will happen next year? \$6M budget shortfall already. Thinks there need to be a mechanism that should not be based on financials.
  - Patrick—3 issues:
    - Do we want to maintain in our Bylaws the \$20K requirement?
    - What is status of City, County and LPEA board members?
      - What about ex-officio participation for City, County, LPEA?
    - Advisory board suggestion?
      - We already have EC. Advisory board suggestion feels odd since several new people just joined board and want to advise the organization.
  - Suggestion: re-visit board composition. Specify that certain governmental agencies can have ex-officio positions.
  - Laurie W: \$20k board members should also be ex-officio
  - Dan—Where did \$20k requirement come from? Why wouldn’t govt. board members want to vote?
    - Heather—Thinks \$20K is was based on revenue from year the rule was made.

- Mark—Sometimes uncomfortable voting knowing that County is one of the biggest funders.  
SWCOG discussion was awkward because the County had an interest in 4CORE joining it.
- Werner—other issue is that City representative has missed 5 meetings.
- Patrick—suggests that EC takes this issue under advisement and work through this in the next few months.
- Laura—Should we postpone meeting with Durango mayor?
  - EC to discuss

Laurie W. motions to adjourn; Heather seconds; meeting adjourned at 5:05 PM

**NEXT MEETING**

- Thursday, Feb. 9<sup>th</sup>, 2017, 3-5 PM in the lobby conference room at LPEA

Respectfully submitted by: Laura Moorefield, Secretary, 4CORE Board of Directors