

**BOARD MEETING MINUTES**  
(June 25, 2015)

**Location**

Carnegie Building  
1188 E. 2<sup>nd</sup> Ave.  
Durango, CO

**Board Members Present:**

Werner Heiber, Chair  
Kurt Schneider, Treasurer  
Peter May-Ostendorp, Secretary  
Laura Moorefield  
Jack Turner  
Mary Beth Miles arrived 3:11 pm, quorum achieved

**Absent:**

Tom Holcomb  
Lew Pratsch  
Mark McKibben  
Paul Senecal

**4CORE Staff in Attendance:**

Karen Streeter, Executive Director

**Guests:**

**CALL TO ORDER** – Werner Heiber called the meeting to order at 3:07 p.m.

- Quorum was not present.
- Introductions were skipped due to lack of visitors.

**OLD BUSINESS**

- Review & approval of the previous meetings minutes (April 30 & May 28)
  - **Motion:** Jack Turner moves to approve the April 30, 2015 and May 28, 2015 minutes. Werner Heiber seconds. Vote: in favor, 6. Opposed, 0.

**NEW BUSINESS**

- Financial Update
  - At end of May, \$77,758 cash, compared to \$84,400 at end of April
  - \$5,000 of receivables, largely CLEER, City of Durango, CORE
  - \$1,100 of payables
  - Pete: what about EPA grant funding? Kurt: we've received the grant, however, funds will not be issued until quality assurance plan is in place. \$30,000 EPA grant *not* reflected in the simplified budget or our current cash balances.

- **Motion:** Kurt Schneider moves to add Karen Streeter to the list of authorized signors for 4CORE's accounts at First National Bank. Seconded by Mary Beth Miles. Vote: 6 in favor, 0 opposed. Motion passes.
- Annual audit and tax preparation: review has been conducted by Zink and Associates. Tax preparation has not been completed yet. Review process cost \$2,300. Kurt is hopeful the entire review and 990 tax forms cost approximately \$3,000.
- Introduction of Karen Streeter to our funders, local NPO's and the community
  - Werner: plan is to introduce Karen to individuals, then announce to the broader community in the Herald
  - Kurt: Karen and Kurt attended the ED Breakfast at Carver's. Green Drinks: Karen will be introduced at event as the new 4CORE ED.
  - Werner: could Mary Beth introduce Karen to Ron? Another board member should attend. Mary Beth agrees to set this up. We will do the same with the county, Werner agrees to set up intros.
  - Jack: Mike Dreyspring has been expressing interest in attending 4CORE meetings. Jack has informed the LPEA board about the new ED.
  - Werner: suggestion to contact the Herald in 2 weeks to roll out an announcement in conjunction with our newsletter. Mary Beth: why not a press release rather than a business brief.
  - Laura: what about introduction at a Green Business Roundtable?
- Program / Operational Updates (Kurt Schneider, Treasurer)
  - HomeRx: completed 18 audits YTD within Durango city limits, 14 residential, 4 commercial. Also 4 in La Plata County, 1 in Cortez. 7 more Durango audits scheduled for the summer, 2 more scheduled for later.
  - Refuel CO Grant: extended to end of September, administered by CLEER. Sarah working on a teaching event in Telluride on July 9. Sparks (CNG fueling station) is signing agreement with Brennan Oil to develop a CNG fast fuel station at the Exxon across from Walmart. Sparks is bidding on further stations on the Western Slope.
  - Solarize Archuleta: first meeting held, 13 people attended. Second meeting is Monday, June 29. Goal of next meeting to find out if the committee can establish leadership and take charge of the process. Kurt and Paul are there to ensure that there are enough volunteers to sustain a program.
- Meeting with BP, LPEA (Kurt Schneider, Treasurer)
  - Update on discussions: have been some meetings with contractors. A firm from CA has submitted a proposal on developing the parcel. Theoretically could handle 7 MW on a tracker system (10 MW for a fixed system) at a cost of \$2/W installed (\$14M).
  - BP's opinion has potentially changed. They still want this to be a community project, but BP might be interested in developing the land themselves. BP could at least help fund some of the feasibility studies. May change 4CORE's role on the project.
  - 4CORE likely to continue facilitating meetings.

- Jack: Mike has reported to the LPEA board that the scope of the project has gone beyond what 4CORE/BP had originally intended.
- Environmental Justice Program PV grant (Kurt Schneider, Treasurer)
  - Mike Dreyspring to arrange engineer to go with Kurt to SW Horizons Ranch to further scope that project.
- Key Funding Partners
  - City (Werner Heiber, Chair)
    - Relationship status: we don't want a repeat of the past two years. Main program is HomeRx. We need to see how the block grant pans out financially, but appears that the program is gaining more steam.
    - Needs: Peter asked Mary Beth whether there is still a need for the block grant and promoting what the city is doing? Mary Beth: yes.
    - Jack: community-scale efficiency and distributed energy is being pushed heavily by DOE, lots of grant money.
    - Promotional opportunities: possibly try to get an article in the Herald on the city's efforts on sustainability? Mary Beth uncertain about 4CORE's involvement in that article.
    - Budget request process. Mary Beth announced that the city is holding a funding workshop for all interested organizations. According to Mary Beth, 4CORE has circumvented the process the city has put in place for the past two years. Kurt challenged that statement, stated that 4CORE only went outside of the normal process during the 2014 proposal. Block grant funding is the only mechanism for orgs like ours to receive funding. Recreation block grants, accessibility, sustainability.
  - La Plata County
    - Kurt: the county is really interested in utility-scale solar, going through the master plan, land-use code, find a way to deal with utility-scale solar.
    - Budget request date, August 25?
    - What benefits do the county receive? BP site, alternative fuel programs,
  - LPEA
    - Jack: we seem to be meeting resistance with 4CORE offering more support, going beyond the unclaimed capital credits funding.
    - Jack noted that the following language has been approved in LPEA's upcoming strategic plan:  
"Objective: With a goal to help members reduce their electric bills,  
Intention: LPEA will retain/institute programs and provide education to help members understand how to manage, conserve and use electricity more efficiently, as well as participate in local, distributed generation options to reduce members' carbon footprint."

- **Motion:** Mary Beth moves that Heather Erb be made a director on the 4CORE Board of Directors. Werner seconded. Vote: in favor, 6. Opposed, 0.

**ADJOURNMENT** – MEETING ADJOURNED AT 4:58 PM.

**Next Meeting:** Thursday, July 23, 2015 at 3pm.

Respectfully submitted by:  
Peter May-Ostendorp, Secretary, 4CORE Board of Directors