

**BOARD MEETING MINUTES**  
(April 21, 2016)

**Location**

Carnegie Building  
2<sup>nd</sup> Ave.  
Durango, CO 81301

**Board Members Present:**

Werner Heiber  
Laura Moorefield  
Paul Senecal  
Mary Beth Miles  
Mark McKibben

**4CORE Staff Present:**

Laurie Dickson

**Advisors Present:**

Nancy Andrews

**Guests Present:**

none

**Absent:**

Kurt Schneider  
Jack Turner  
Heather Erb

**CALL TO ORDER** –Werner Heiber, Chair, calls meeting to order 3:05pm.

- No introductions

**OLD BUSINESS**

- Approval of March 24, 2016 meeting minutes.
  - Delete “Mary Beth wanted to discuss that city’s impression was that we were either not supportive of continuing the rebates. Clarification was that” because no one recalls intent of that partial statement.
  - Under compensation section, change “**Revised motion.** Nancy moves, Werner seconds.” To “**Revised motion.** Heather moves, Werner seconds.”
    - Discussion of Nancy’s Board role. Decided on “advisor” instead of “guest.”
  - **Motion:** Mary Beth moves to approve the 3/24/2016 minutes with above corrections. Paul seconds. Passes unanimously.

**FINANCIAL STATUS (WERNER HEIBER, CHAIR)**

- Werner got update from Kurt; wanted us to review 4/19 financials;
- \$30k more than last month because of entire year payment from County and 2<sup>nd</sup> Qtr payment from City;
- Have \$63k currently;
- \$2.5k due to Horizon Ranch;
- Refuel hasn’t paid \$3k Dec invoice yet; Laurie is following up on this.

**NEW BUSINESS**

**Office Space Update (Laurie Dickson, Program Director)**

- Pat Senecal, Celebrating Healthy Communities, will be new tenant in 4CORE office space starting in May.
- Miriam and Laurie visited Tech Center. Doesn't work for COG due to need for large conference room and number of staff. Also, lease only goes through 2017.
  - Rich (West Building manager) verbally agreed to continue our reduced rental rate. Currently on month to month. Rich is aware that our space needs may be changing;
  - Nancy recommended approaching SW Water about using their conference room.

**Program Update (Laurie Dickson, Program Director)**

- Staffing
  - Diane resigned. Laurie offered project manager position to one of two interviewees; waiting to hear if offer accepted. Response deadline is April 22, 2016.
- Solarize Archuleta
  - Sign-up period is over. Kurt should have final numbers. Paul thinks it's more than 10;
  - Goal was 30 installations;
  - Have approximately 145 people interested.
- EPA Environmental Justice
  - Laurie presented to Daybreak Rotary; has other presentations planned;
  - Kurt is pricing conduit and working with engineers;
  - Calcom is designing PV system;
  - New 4CORE PM will take over this program;
  - Mark's son is engineer with Sun Power. They donate equipment to other organizations, including Grid Alternatives. Will coordinate with Laurie on contacts;
  - Laurie contacted Solar One for equipment donation, but they are not a fit for us. Looking for solar vendors to donate equipment. Still don't know specific size, estimated at 15-17 kW but not finalized;
  - We have to get \$30-40k of equipment donated;
  - Grant extended to 10/31/2016. Have to use all money by then, so there needs to be a push on this project.
- Refuel Colorado
  - Laurie spending quite a bit of time on this program;
  - Refuel staff suggested conducting "propane event" for community outreach;
  - 4CORE organizing alternative fuel event instead, to include propane, natural gas, EV, possibly bio-fuels and targeted to local fleet managers;
    - June 7, 10 – 2, La Plata County Fairgrounds. No sign-up required. Lunch will be provided by propane rep;
  - Laurie will also be presenting with San Miguel County in Telluride.
- LPEA
  - Laurie submitted special programs application for unclaimed capital credits to Jeanie Bennett for SW Horizons Ranch. Not sure of timing for review. Request was for \$25k;
    - Nancy received email that this will be reviewed in August. Will check with Jeannie on possibility of earlier review due to EPA grant end date.
  - Laurie met with Dan Harms on education and outreach proposal. LPEA staff were not supportive of funding 4CORE for this project;
    - Laurie's understanding is that LPEA doesn't want 4CORE to present on their behalf, which was never her intent. Laurie plans to secure several sponsors for education and outreach;
    - Education program would target 4<sup>th</sup> and 5<sup>th</sup> graders;
    - Nancy wasn't part of LPEA department head meeting where 4CORE's request for funding was discussed, but her understanding was that attendees did not support funding for 4CORE for this project;
    - School administration was supportive, but individual schools must buy in;
    - Program should support school standards, common core, etc.;
    - Paul recommends coming up with some additional options;

- Mark thinks a key difficulty will be finding time for non-common core content, but that this is still an important program to pursue;
- Dan will provide written response to 4CORE's proposal, and would like to have regular communication with Laurie on next steps.
- Mary Beth pointed out need to revise budget since LPEA not likely to contribute \$50k in 2016;
  - Werner will add to next meeting agenda.
- Other
  - Small grants
    - Laurie looking into availability of small grants from First National Bank and others.
  - Laurie spoke with Tomas, faculty at Mancos campus, who is looking into feasibility study on whether or not there's enough interest for solar certification program in this region. SJCC program no longer exists;
    - Colorado Mountain College (Glenwood campus?) may have a similar program, which Laurie will investigate.
    - Calcom developed online solar certification class.

**SWCCOG update (Laurie Dickson, Program Director and Werner Heiber, Chair)**

- Laurie has had several meetings with Miriam. Laurie sent a suggested timeline for non-binding letter of intent;
  - Miriam will provide feedback soon.
- Discussion about timing of strategic planning. Would be good to do this summer so that we could progress in the fall with required legal counsel, etc.;
  - Will be helpful to have direction by budgeting process in August;
  - Mary Beth noted that City funding applications were due in August last year. Mark confirmed a similar deadline at County;
  - We could coordinating timing of strategic planning effort with SWCCOG and possibly share a consultant. Will Neder has worked with both organizations;
  - Miriam mentioned to Laurie that Community Foundation may have money we can apply for strategic planning.
- 4CORE currently does not have legal counsel; Mark suggested cost-share with COG lawyer;
- COG Board retreat is May 6. A few key 4CORE Board members and Laurie might participate;
- April 1 meeting was cancelled;
- Miriam suggested that she and Laurie coordinate for simplification;
- Next steps: Laurie to continue to coordinate with COG to work toward commitment and firm answers, and arrange for her and some 4CORE Board members to attend COG retreat if possible.

**BP Sunnyside Property (Werner Heiber, Chair)**

- Engineering study from private consulting firm to be complete in May;
- Sam King, advocate for project at BP, was laid off;
  - Laurie trying to figure out who/where his replacement is; may be in Denver or Houston.

**Update from City**

- Mary Beth will coordinate with Sherry Dugdale on what's needed from 4CORE as far as a workplan for 2<sup>nd</sup> Qtr funding;
- Laurie to work with Mary Beth on next steps;
- Werner suggested City sponsorship for education/outreach.

**ADJOURNMENT – MEETING ADJOURNED AT 4:37 PM**

**Next Meeting:**

Thursday, May 19, 2016  
3-5 PM  
Carnegie Building  
2<sup>nd</sup> Ave.  
Durango, CO 81301

Respectfully submitted by:  
Laura Moorefield, Secretary, 4CORE Board of Directors