

**BOARD MEETING MINUTES**  
(November 19, 2015)

**Location**

Carnegie Building  
2<sup>nd</sup> Ave.  
Durango, CO 81301

**Board Members Present:**

Werner Heiber  
Peter May-Ostendorp  
Kurt Schneider  
Tom Holcomb  
Jack Turner  
Paul Senecal arrives 3:08pm  
Peter May-Ostendorp leaves 4:39pm

**Absent:**

Laura Moorefield  
Heather Erb  
Mary Beth Miles  
Mark McKibben  
Lew Pratsch

**Guests:**

Nancy Andrews arrives 3:08pm

**CALL TO ORDER** – Werner calls meeting to order at 3:06pm.

- No introductions. No guests.

**OLD BUSINESS**

- Approval of September and October meeting minutes.
  - **Motion:** Jack moves to approve September meeting minutes, Peter seconds. Passes unanimously.
  - Discussion on the appropriate method for documenting executive session discussions
    - Kurt: could store at 4CORE server/network storage; there is an admin only area that only Kurt can access currently
  - **Motion:** Jack moves to approve October 2015 minutes, Tom seconds, with amendment that Jack be added as attendee. Unanimously approved.

**NEW BUSINESS**

- LPEA BoD meeting update, Jack
  - New rates have been approved to release for public comment, C&I rates will drop, residential rates will increase by 5ish %
  - Base rate will be increasing as well
  - Expect further increases in the future
- Finances, Kurt Schneider, Treasurer
  - About \$55k in cash accounts, not including reserves
  - Accounts receivable: about \$2k outstanding from the city
  - Accounts payable: Sarah still has some outstanding vacation, some rebate payments

- Currently have a small net income at the moment due to decrease in ED expenses
- Original forecast was to burn through reserves about \$10-12k, but decrease in payroll means we're coming out with funds still in our cash accounts at EOY
- City of Durango funding update, Werner Heiber
  - City announced that there's a \$27k fund, \$5k available for HomeRx upgrades from previous years; HomeRx incentives generally not being tapped, not a lot of people tapping the upgrade rebates, but more taking advantage of HomeRx incentives
  - Werner has been discussing with Mary Beth to maintain the \$100/audit incentive; followed up with Mary Beth by phone
  - Staff and council also are looking to establish mutual goals with 4CORE and a mission that 4CORE and the city agree on: 1) how does 4CORE become sustainable? 2) what is 4CORE going to do to help the city on their goals?
  - New ideas to bring to the city:
    - On bill financing and PACE financing to encourage energy efficiency investment
    - More education: workshops, education sessions
    - Building energy benchmarking and information transparency
  - Pagosa Verde's conference/symposium: looking to elevate to be a DOE Center for Appropriate Tech, but needs a non-profit entity to lead it (potential entry point for 4CORE)
- La Plata County funding update, Mark McKibben
  - Commissioners are currently proposing similar budget levels for operational support as in previous years; pretty much just a formality of adopting the budget here
- LPEA funding update and meeting with Mike Dreyspring, Kurt Schneider
  - Grid Alternatives had reached out to LPEA on solar for low income; were looking to get match funds on a project
  - We've had experience with them on a local project in town and a Habitat home
  - Dan Harms has been promoted Director of Technology, Rates and Policy; Mike D. looking to set up regular meetings with him and Dan in the new year
  - Co-op consortium isn't moving as quickly as hoped; may not be an immediate near-term option for 4CORE engagement
- Program update, Kurt Schneider
  - EPA Environmental Justice: Diane in process of implementing QAPP with scope changes
  - Solarize Archuleta: Diane's been introduced to the Solarize Archuleta contractors and steering committee; running into some EOY permitting/application issues at LPEA and trying to get applications in to obtain \$300/W REC payments for this year, which drop to \$100/W in 2016
  - Jack: I've been assured that Solarize Archuleta participants would be grandfathered in to old REC incentives
  - Tom: may need to extend the deadline for applicants a little bit into the new year to meet the intended target
  - Kurt: we don't want to hang anyone out to dry who's being supportive of 4CORE; we owe it to all our funders but especially to Mike D. to be very forthcoming about our future direction; if we're going to do something different than we've proposed, we need to notify them yesterday
  - Jack: Mike D's idea is intending to fund 4CORE out of the general fund
- **Motion:** Werner moves to enter executive session, seconded by Mark. Nancy included in executive session. Unanimously approved.
- **Board enters executive session, 4:07pm**
- **Board exits executive session, 4:33pm.**
- Board development, Werner Heiber
  - We need a vote at the next meeting for any extensions of board memberships.

- Tom: I want to help through the transition.
- Werner: we need to get through this transition, not look for new BoD members, but potentially find some new blood who could help with community outreach, fundraiser experience

**CALL TO ACTION**

**ADJOURNMENT** – MEETING ADJOURNED AT 5:00 PM.

**Next Meeting:**

Respectfully submitted by:  
Peter May-Ostendorp, Secretary, 4CORE Board of Directors