

BOARD MEETING MINUTES
(May 19, 2016)

Location:

Carnegie Building
2nd Ave.
Durango, CO 81301

Board Members Present:

Laura Moorefield
Paul Senecal
Kurt Schneider
Heather Erb
Robin Duffy-Wirth
Mark McKibben (3:15)

4CORE Staff Present:

Laurie Dickson

Advisors Present:

Nancy Andrews

Guests Present:

None

Absent:

Werner Heiber
Mary Beth Miles

CALL TO ORDER

- Kurt Schneider, Treasurer, calls meeting to order at 3:00 pm.
- Introduction of Robin Duffy-Wirth, new LPEA representative replacing Jack Turner. Was on LPEA Round-Up Board. Fitness Director for Southern Ute Tribe. Volunteers with LPEA.

OLD BUSINESS

- Approval of 21, 2016 meeting minutes (Kurt Schneider, Treasurer)
 - No changes. Mark Motions to approve; Heather seconds. Unanimously approved.

NEW BUSINESS

- Board Members
 - Heather motions to add Robin to Board as LPEA rep; Mark seconds. Unanimously approved.
 - Nancy: Could Jack be Board Member at Large?
 - Yes. Jack and Kurt have discussed a continued role for Jack at 4CORE.
 - Laurie: Board Member recommendation—Patrick Cummins
 - Kurt—next step is to invite him to a Board meeting
 - Board members to talk to him at open house; Heather will reach out beforehand
- Financial Update (Kurt Schneider, Treasurer)
 - Laurie: Remove LPEA funds from 2016 budget, per Mary Beth
 - Reviewing financials as of end of April
 - Operating account: \$65, 387 (\$2,500 earmarked for EPA grant)
 - Acct. payables (4/30): \$1,250 (\$0 as of 5/17)

- Laurie: Just got check from ReFuel for Dec 2015 & March 2016
- Acct Receivables
 - Laurie: Getting caught up with EPA invoicing
- Cynthia leaving for a few months; Bonnie Rosine will cover
- Kurt: Recommends that we cover revising budget at June meeting
- Biggest hole currently is LPEA. 2016 budget included \$50K from them. Unsure of future funding.
- Sponsorships are also down
- Office Space Update (Laurie Dickson, Program Director)
 - Laurie toured 2,000 sq ft space in West Building with Rich and Miriam (SWCOG);
 - Rich will put together proposal for 4CORE/SWCOG joint use of space
 - Could be good solution but West building is likely to rent space before we merge
 - Currently 4CORE is mo. to mo. & pays below market rent; rent could increase by \$500 - \$600/mo.
 - SWCOG requires a large conference space
 - Mark: Commissioners meeting on Tuesday (5/24) to determine if they will remodel lower level of courthouse. Construction should be done 2/17. Then may have space available at Old Post Office.
- Open House (Laurie Dickson, Program Director)
 - May 24, 4-6
 - Board Members, please bring appetizers or donate \$
- Program Updates (Laurie Dickson, Program Director)
 - Staffing
 - Elsa started May 1. Working on EPA grant—details included in her report.
 - Solarize Archuleta (Kurt Schneider, Treasurer)
 - Wrapping up program—now closed
 - Contractors finishing up work, installations have to be complete by end of July
 - Will have final report soon
 - EPA Environmental Justice
 - Have good leads on equipment donations
 - Looking for grants—applied for FNB grant of between \$2,500 – \$10K
 - Jared Polis (sp?) grant application in process
 - Also approaching other sponsorships
 - Laurie sent more emails to Calcom, SunPower and others asking for equipment donations
 - We still have to get \$40k to \$45k of equipment donated
 - Kurt: Calcom thinks our numbers are feasible—good news
 - Looking for every possible funding source
 - Refuel Colorado
 - Two upcoming events, 6/1 Telluride and 6/7 La Plata Fairgrounds, 10 -2
 - Lots of industry reps coming to 6/7 event—biofuels, EVs, solar car builders, etc.
 - Gwen Lachelt will present
 - Designed for fleet managers—education and outreach on cleaner fuels
 - 2017 budget prepared, grant will renew for 2017
- LPEA (Laurie Dickson, Program Director)
 - LPEA invited 4CORE to attend June 14 Board meeting; Laurie to attend and will provide update on our proposal for unclaimed capital credits
- SWCOG (Laurie Dickson and Kurt Schneider)
 - Laurie, Kurt and Werner met with SWCOG staff and Board Members--Miriam, Sara, Jessica, Dick White, Mark Garcia—on 5/18. Successful meeting
 - Laurie to attend 6/3 SWCOG Board meeting and prepare info on 4CORE beforehand
 - In general, SWCOG Board is supportive
 - 6/3 meeting to yield decision by 7/8/2016 on whether or not to move forward
 - Budget planning and grant submissions to other organizations due in August
 - 1/1/2017 would be likely start date of merger
 - 4CORE to keep 501c3—enables grants that SWCOG couldn't otherwise qualify for
 - Possible one year “trail” period, could revisit relationship for 2018
 - There will be no increase in COG dues to accommodate 4CORE, per Miriam

- Mark: if County has to cut back funding from all services, operational efficiencies through COG may be helpful financially; County budget discussion start first week of June
- 4CORE should still get some amount of funding through COG from region wide governments, but how/how much is not guaranteed. Request process should be streamlined, possibly fee-for-service
- Laurie: 4CORE will still have to secure funding from other sources
- 4CORE admin costs should shrink—SWCOG has ED, financial mgmt., etc. but final roles are TBD until strategic planning occurs
- 4CORE has prepared pros/cons, timeline, budget snapshots, combined budget estimates; Laurie working with Cynthia to fine tune
- Laurie: recommends getting input from SUCAP/Celebrating Healthy Communities, Community Foundation, etc. and associated organizations so that we can present what we feel is best operational structure for us to work with COG—add to discussion for June meeting;
- Board Retreat
 - Likely in July
 - Could be just 4CORE or include SWCOG members depending on SWCOG decision
 - Will decide in June—when/how long/where/who
 - Laurie to send out Doodle poll to get an idea of dates prior to next meeting
 - Laurie: If merging with COG, would need more than a ½ day
 - Kurt: need to decide about using Will Neder—familiar with both organizations—or other facilitator
 - Kurt: Plan time for socializing prior to retreat so retreat discussion can be focused
 - Nancy: LPEA Board Room could be available
- Update from City
 - Laurie sent email to Mary Beth with proposed usage of 2016 City funding
 - City responded that they're planning to fully fund 4CORE through 2016, per Mary Beth's email
 - City expects work plan from 4CORE on how to spend this money
 - Laurie submitted proposal for DOE SolSmart designation and finishing out HomeRX Program (rebate money—\$4,500—for energy efficiency upgrades still available)
 - SolSmart would likely roll into 2017
 - Sherry and Mary Beth are reviewing proposal

ADJOURNMENT – MEETING ADJOURNED AT 4:52 PM

Next Meeting:

Thursday, June 16, 2016
3-5 PM
Carnegie Building
2nd Ave.
Durango, CO 81301

Respectfully submitted by:
Laura Moorefield, Secretary, 4CORE Board of Directors